

Summons to attend meeting of Full Council



Date: Wednesday, 25 November 2020

Time: 6.00 pm

Venue: Virtual Meeting - Zoom Committee Meeting
with Public Access via YouTube

To: All Members of Council

Issued by: Sam Wilcock, Democratic Services

City Hall, PO Box 3399, Bristol, BS1 9NE

Tel: 0117 92 23846

E-mail: democratic.services@bristol.gov.uk

Date: Monday, 16 November 2020



Agenda

1. Welcome and Introductions

(Pages 4 - 6)

2. Apologies for Absence

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Public Forum (Petitions, Statements and Questions)

Please note: public forum business is permitted for this Extraordinary Full Council meeting provided that it relates to the business for which the meeting has been arranged (ie. the items on the meeting agenda).

Please note that the following deadlines apply to this meeting:

- a. Public Questions – written questions must be received **by 5pm on Thursday 19th November**. A maximum of two questions is permitted. Questions should be addressed to the Mayor or Cabinet Member.
- b. Public Petitions and Statements – petitions and written statements must be received **by 12 noon on Tuesday 24th November**. One written statement per person is permitted.
- c. Members of the public who wish to present their public forum in person during the video conference meeting must register their interest **by 12 noon on Monday 23rd November**.

Further information about the rules around public forum can be found in our [Constitution](#) (particularly the Council Procedure Rules and Virtual Meeting Procedure Rules), and the public information sheet attached to this agenda.

Public forum correspondence and items must be emailed to democratic.services@bristol.gov.uk



5. Motion Submitted : WECA Membership

Council believes joint working is important as a council and that the West of England Combined Authority offers a body through which Government will engage and invest in our region and allow the local authorities to work together better and more effectively.

Council believes the decision of North Somerset to not join previously weakened the body and its ability to attract additional funds and powers. We welcome the application by North Somerset to join WECA.

Council believes together we will be a stronger region able to access additional funding and that the sum and parts will jointly benefit.

Council calls on the Mayor and Chief Executive to publish the statutory consultation on North Somerset joining WECA as required within the joint arrangement and ask for this consultation to be published no later than 27th November.

Additionally Council calls on the Bristol Mayor to reverse his opposition to the expansion of WECA, noting that if he considers inadequate any negotiated additional funding associated with a proposed expansion of WECA, then he still has the authority to exercise his veto at a later date.

Signed



Proper Officer
Monday, 16 November 2020



Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at <https://www.bristol.gov.uk/council-meetings>

Covid-19: changes to how we hold public meetings

Following changes to government rules, we will use video conferencing to hold all public meetings, including Cabinet, Full Council, regulatory meetings (where planning and licensing decisions are made) and scrutiny.

Councillors will take decisions remotely and the meetings will be broadcast live on YouTube.

Members of the public who wish to present their public forum in person during the video conference must register their interest by giving at least two clear working days' notice to Democratic Services of the request. To take part in the meeting, you will be required to register for a Zoom account, so that Democratic Services is able to match your named Zoom account to your public forum submission, and send you the password protected link and the instructions required to join the Zoom meeting to make your statement or ask your supplementary question(s).

As part of our security arrangements, please note that we will not permit access to the meeting if your Zoom credentials do not match your public forum submission credentials. This is in the interests of helping to ensure a safe meeting environment for all attending or observing proceedings via a live broadcast.

Please note: Members of the public may only be invited into the meeting for the duration of their submission and then be removed to permit the next public forum participant to speak.

Changes to Public Forum

Petitions, Statements and Questions must be about a matter the Council has responsibility for or which directly affects the city. For further information about procedure rules please refer to our Constitution <https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

Your statement or question will be sent to the Committee Members and will be published on the Council's website before the meeting. Please send it to democratic.services@bristol.gov.uk. The following requirements apply:

There is a limited amount of time available at the start of the meeting for the public forum section of the meeting, which is the point in the meeting where petitions and statements will be taken.

In chairing the part of the meeting dealing with statements, within the time constraints, the Lord Mayor will try to allow as many statements as possible to be presented (where individuals wish to do this), covering as many topics as possible. Inevitably though, depending on the number of statements received in total, there may not always be sufficient time available to enable everyone to present their statements.



Petitions from members of the public

- Petitions will be presented to the Council first.
- Petitions must include name, address and details for the wording of the petition.
- The person presenting a petition will be asked to read out the objectives of the petition with one minute allowed.
- A written reply will be provided to the lead petitioner within 10 working days of the Full Council meeting.

Statements

- Statements should be received no later than **12.00 noon on the working day before the meeting**.
- There can be one statement per person and subject to overall time constraints, a maximum of one minute is allocated for presentation.
- Any statement submitted should be no longer than one side of A4 paper.
- For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

Questions

- Questions should be received no later than **three clear working days before the meeting**.
- A maximum of two written questions per person can be submitted.
- At the meeting, a maximum of one supplementary question may be asked, arising directly out of the original question or reply.

- **Your intention to attend the meeting to speak must be received no later than two clear working days in advance. The meeting agenda will clearly state the relevant public forum deadlines.**

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the Committee, published on the website and within the minutes. Your statement or question will also be made available to the public via publication on the Council's website and may be provided upon request in response to Freedom of Information Act requests in the future.

We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.

During the meeting:

- There will be no debate on public forum statements or petitions.
- Public Forum will be circulated to the Committee members prior to the meeting and published on the website.
- If you have arranged with Democratic Services to attend the meeting to present your statement or ask a question(s), you should log into Zoom and use the meeting link provided which will admit you to the waiting room.
- The Chair will call each submission in turn and you will be invited into the meeting. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute, and you be muted if you exceed your allotted time.**



- If there are a large number of submissions on one matter, a representative may be requested to speak on the group's behalf.
- If you do not attend the meeting at which your public forum submission is being taken your statement will be noted by Members.

For further information about procedure rules please refer to our Constitution
<https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

The privacy notice for Democratic Services can be viewed at www.bristol.gov.uk/about-our-website/privacy-and-processing-notice-for-resource-services

Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all virtual public meetings including Full Council and Cabinet meetings are now broadcast live via the council's [webcasting pages](#). The whole of the meeting will be broadcast (except where there are confidential or exempt items).

Other formats and languages and assistance for those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

